

UMKC SCHOOL OF DENTISTRY
650 E. 25th St., Kansas City, MO 64108

UMKC School of Dentistry is pleased to allow the use of its facilities for the Western Regional Board Examination. It would like to provide you, the applicant, with information that may help make your visit to UMKC School of Dentistry and Kansas City, MO more pleasant.

Candidates enrolling for the WREB dental exam at UMKC will be charged an additional fee of \$100. Please contact Mary Helen Schooley at schooleym@umkc.edu or (816) 235-2137 to make arrangements for payment.

Exam Patients - Due to a limited number of available patients, **UMKC is not able to provide candidates with patients.** We will do whatever we can to help you during your visit; however, we strongly encourage you to make sure that you have your patients selected ahead of time.

Patient Screening/Radiographs - The school does not have patients available for candidates to screen. Candidates who solicit patients from the metropolitan area may bring them to the dental school for examination and/or radiographs. Since our own school programs will be in full operation, you may screen Monday through Wednesday, April 5-7, 2010, from 9:00 a.m. until 3:30 p.m. You must check in with the Office of Clinical Programs, 816-235-2137, Room 123, on the 1st floor, before seeing your patients. UMKC is a digital facility; however, we do have one small chemical processor.

Screening for Board Patients:

- a. Check in with the Office of Clinical Programs, Room 123, 1st floor.
- b. Go to the front desk and give them the name of the patient you wish to screen.
- c. The patient receives a Patient Identification Number and is entered into the computer. They will be given a special assignment code (2010 WREB Patient Bank).
- d. Fill out the "Patient Health History Form for Dental Clinical Board Examination Screening" obtained from the front desk. Have patient sign the form. Turn the completed form in to the radiology clerk who will see that it is scanned into CMS.
- e. Check the box for the procedure(s) you are performing (if patient meets criteria).
- f. Candidate and patient go to radiology and take radiographs.
- g. If the patient does not meet criteria or chooses not to participate, leave the screening health history form at the radiology window.

Backup Patients - During the exam if you have extra patients that you find you will not need, and if you are willing to share these patients with other candidates, give the patients' names to Mary Helen Schooley in the Office of Clinical Programs, Room 123, 1st floor. If you need a backup patient during the exam, check with her. Backup patients are not guaranteed and are the sole responsibility of the candidate.

Laboratory Facilities - There are no casting facilities available in-house. You may contact Hanson Dental Lab, 913-262-1925, or any commercial lab of your choice. Commercial lab pick-up and drop-off location will be the front desk.

Dental Assistants - Contact DAU Supervisor, Ms. Mary Trayford at 816-235-2143, for a list of possible assistants.

Dental Unit Malfunctions - Report equipment problems to maintenance personnel, ext. 4057. Contact them for left-to-right cubicle conversion. All units are easily converted.

Clinic Equipment - Amalgamators, central sterilization and curing lights are provided (one hour time limit). However, there is a limited number of curing lights and you may wish to bring your own. Endodontic kits are not available. Handpieces are not available to candidates; **YOU MUST PROVIDE YOUR OWN**. All handpiece fittings are standard "International Standards Organization" 4 hole, and will accommodate "Star" 430 SWL, 430 SL or Midwest fiberoptic. Other types may require an adaptor. We do **not** have adaptors. There are **no** rental handpieces.

Endodontic Examination - You will be required by WREB to use the "Endo Dent" model by Acadental (913-384-7390). ModuPRO MPE120 MQR is the model #. Candidates will be provided the following expendable materials for the endo exam: sodium hypochlorite, RC-Prep, irrigating syringe, sterile gauze and sponge, gutta percha and Thermaseal.

UMKC School of Dentistry does not have an in-house school store. Hospital Hill Bookstore is located at the corner of 24th Terrace and Charlotte on the 1st floor level of the parking garage. The phone number is 816-235-2191.

Public transportation - metro buses or taxi

Storage - Storage space is unavailable; therefore candidates will be responsible for their own equipment and personal belongings.

Messages - Candidate messages will be relayed by posting them on the door of Room 123, 1st floor. It is your responsibility to check this door for your messages.

Building Hours - Doors are unlocked at 6:00 a.m. and remain unlocked until 6:00 p.m.

Candidates are welcome to contact Dr. Harve Eplee at UMKC School of Dentistry as they have questions:

Telephone number 816-235-2152 or 816-235-2137;

Email address at epleeh@umkc.edu.

Additional email address is marsew@umkc.edu

Candidates can email DICOM images to Dr. Eplee and/or bring copies of DICOM images with them on memory sticks or CD's.

WREB 2010 CLINIC INFORMATION

DISPENSARY

Location: East End of Clinic-First Floor-Cross Hallway
Hours: Friday & Saturday 7:30 a.m. - 5:30 p.m., Sunday 7:30 - 11:30 a.m.
Phone: Ext. 4067

CENTRAL STERILIZATION

Location: Room 108 First Floor
Hours: Friday & Saturday 7:30 a.m. - 6:00 p.m., Sunday 7:30 a.m. - 12:00
Phone : 4063

1. Instruments must be wrapped before bagging. Bags must have candidate's full name, number & date. Identification is required to pick up instruments.
2. Turn around time for sterilization is approximately 60-90 minutes.
3. Instruments turned in by 6:00 p.m. will be ready by 7:30 a.m. the following day.

SUPPLIES LOCATED IN CUBICLE CLINIC SUPPLY CABINET

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|---------------|--------------------|
| Disinfectant | Amalgam Capsules |
| Drinking Cups | Cotton Rolls |
| Facial Tissue | 2x2 Cotton Squares |
| Paper Towels | Cotton Swabs |
| Soap | Evacuator Tips |
| Trash Bags | Face Masks |
| | Gloves |

CLINIC SUPPLY CART

| | |
|-----------------------|------------------|
| Hemodent | Head Rest Covers |
| Local Anesthetic | Patient Bibs |
| Mouth Wash | Saliva Ejectors |
| Needles, Short & Long | |
| Prophy Paste | |
| Retraction Cord | |
| Rubber Dam | |

CENTRAL STERILIZATION

| | |
|----------------|-------------------------------------|
| Autoclave Tape | DISPENSARY |
| Autoclave Bags | Articulating Paper |
| | Cement |
| | Cotton Pellets |
| | Disposable Instrument Trays |
| | Floss |
| | Impression Materials |
| | Polishing Materials for Restoration |

Infection Control Procedures -

Infection Control Requirements are based on the theory of “Standard Precautions”. This means all patients are potentially infectious. These guidelines will be adhered to by all faculty, staff, students and patients.

Personal Protective Equipment: The transmission of infection between the health care giver and the patient is of great concern in the health care field. To provide for the safety of students and patients, and to ensure compliance with OSHA guidelines, all student doctors at UMKC are required to wear the following Personal Protection Equipment: prescribed disposable gloves, prescribed surgical face masks, prescribed outer gown to be worn over appropriate street clothing, prescribed eye wear with side shields.

For protection of personnel and patients, gloves must always be worn when touching blood, saliva or mucous membranes. Gloves must be worn by DHCWs when touching blood-soiled items, body fluids or secretions, as well as surfaces contaminated with them. Gloves must be worn when examining or manipulating oral structures. Hands must be washed and regloved before performing procedures on subsequent patients. Repeated use of a single pair of gloves is not acceptable since such use is likely to produce defects in the glove material which will diminish its value as an effective barrier. Gloves will be restricted to the cubicle while providing care. Gloves should not be worn to other clinical areas.

Face masks must be worn when splashing or spattering of blood or other body fluids is likely, as is common in dentistry. Face masks will be restricted to the patient treatment areas.

Gowns can be worn over street clothes or over scrubs when treating or examining patients. Gowns should be changed at least daily or when visibly soiled with blood. Gowns should not be worn outside the patient treatment area.

If you need further information, contact the Director of Risk Management, extension 2152.

Sterilization: Infection Control/Instrument Management System (IC/IMS) is responsible for the collection and distribution of all instrumentation used during patient services while in the first floor clinic at UMKC School of Dentistry. Please observe their rules and regulations as they apply to patient care situations.

Regulated Waste: All sharps will be disposed of in appropriate puncture-proof containers. All regulated (medically infectious) waste will be disposed of by placing the waste in the red bags provided and depositing in an appropriate red biohazard container.

Cubicle Cleaning: Cubicles will be cleaned and readied for treatment using the following procedures - disinfect the cubicle with provided disinfectant, place all barrier wraps, flush all water lines, maintain carts and equipment in an aseptic state.

After patient treatment and at the end of the day, heavy utility gloves will be worn to clean and disinfect all instruments, to decontaminate all surfaces by removing infectious wastes and disinfecting all environmental surfaces and to rinse and disinfect all impressions, bite registrations and appliances before they are sent to the laboratory.

All DHCWs will follow basic personal hygiene procedures - hair cleared away from face, facial hair covered by face mask, fingernails should be clean and short.

Food Service - Vending machines are located in the 2nd floor canteen. There are numerous restaurants within walking distance. Inquire at the front desk.

Parking - Street parking, some is metered.

ATM - There is no ATM in the building.

Restrooms - Restrooms are located on each floor and are clearly marked.

Telephones - There are phones located in 1st floor hallways for local calls; dial 9 for outside line.

Candidate School Tour - Building guides of the 1st and 2nd floors are available at the front desk for self-guided tours. If you have questions, contact the Office of Clinical Programs, Room 123, 816-235-2137.

Necessary Telephone Numbers:

Code Blue #4444

Site Coordinator's Office, Room 123 #2137

Audiovisual #2096 or #2108

Maintenance #4057 or #2114

Security #1515

RISK MANAGEMENT EMERGENCY PROCEDURES AND CODE BLUE ALERT

1. Make sure you know where the oxygen equipment is and you know how to operate it.
2. You must be thoroughly familiar with medical emergency management code blue procedures. When you have a medical emergency, it is too late to learn the proper procedure.
3. Careful patient evaluation, constant patient observation and early recognition of a medical emergency will go far in preventing serious medical complications. However, should a cardiopulmonary arrest occur, it becomes our immediate duty to identify the problem and begin basic cardiac life support procedures. The protocol to be followed is this:
 - A. Attending personnel will:
 1. Recognize the signs of the medical emergency.
 2. Begin proper management of the emergency and initiate cardio-pulmonary resuscitation if indicated.
 3. Ask someone to call the emergency number (ext. 4444) in the Oral Surgery Clinic.
 4. The person who made the call to ext. 4444 will proceed at once to the stairway next to the elevator on the first floor, wait for the emergency team to arrive, and then lead the emergency team to the site of the incident.
 - B. Upon arrival the emergency team members will take over the care of the patient.
 - C. Under the supervision of a member of the Department of Oral and Maxillofacial Surgery, the emergency team members will ensure that the patient is transferred to the emergency room of TMC for definitive treatment if indicated.
 - D. The attending faculty involved will submit a comprehensive written report of the incident to the Assistant Dean for Clinical Programs.
4. For proper insurance protection for yourself or your patient, an incident report must be executed whenever an unusual outcome occurs. Incident report forms may be obtained from Patient Services Coordinator, Room 168.

Housing - Make your room reservations directly with the hotel/motel of your choice. They can give you information about room rates, facilities, proximity to the dental school, transportation, etc.

| <u>Housing</u> | <u>Distance from School</u> |
|--|-----------------------------|
| Westin Crown Center Hotel One Pershing Road Kansas City, MO (816) 474-4400 | 3 blocks |
| Hyatt Regency 2345 McGee Kansas City, MO (816) 421-1234 | 2 blocks |
| Wyndham Garden Hotel 45 th & Main Kansas City, MO (816) 753-7400 | 2 miles |
| Best Western Inn 501 Southwest Boulevard Kansas City, KS (913) 677-3060 (800) 368-1741 | 2 miles |
| Historic Suites of America 612 Central Kansas City, MO (816) 842-6544 www.historicsuites.com | 1 mile |
| Residence Inn by Marriott Union Hill 2975 Main Street Kansas City, MO (816) 561-3000 | 8 blocks |