



**Tufts**  
UNIVERSITY

School of  
Dental Medicine

One Kneeland Street  
Boston, MA 02111

<http://dental.tufts.edu>

**School Information for**

**DENTAL**

**Candidates**

**Western Regional Board Examinations**

**June 15-18, 2012**

## **Welcome to Tufts University School of Dental Medicine**

Tufts University School of Dental Medicine is located in Downtown Boston at One Kneeland Street, Boston, MA 02111. The main number for the Boston campus is 617-636-7000. Tufts has prepared this handbook to assist all dental candidates for the Western Regional Examination Board Exam at our school. If additional information is required after reading this handbook, please contact Janet Markell, the WREB Coordinator at 617-636-0373.

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**TO:** Non-Tufts Students taking the Western Regional Board Examination

**FROM:** Janet Markell, WREB Coordinator

**DATE:** March 2012

**SUBJECT:** Procedure for WREB

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- **USE FEE - A \$200 clinic use fee**, payable in advance at One Kneeland Street, third floor, entitles candidates to the use of operatories and all consumable supplies. Checks may be made out to the Trustees of Tufts College. Money orders are acceptable as well. A cash register receipt must be shown to obtain supplies. Candidates may also mail the use fee to Ms. Markell, TUSDM, One Kneeland Street, Boston, MA 02111. A receipt will be waiting for you when you arrive for the examination.
- **HANDPIECES AND INSTRUMENTS** - Candidates may choose to utilize Tufts instruments and handpieces each day of the WREB Examination. A form will be available to all non-Tufts candidates in room 334, located on the third floor of the dental school. The form requires the candidates signature, and school affiliation along with a contact phone number. After the candidate signs the form, the form is handed to Janet Markell with a credit card. Ms. Markell also signs and dates the form which is then returned to the candidate. The candidate takes the form to the dispensary and all equipment necessary for the exam is given to the candidate. The credit card remains with Ms. Markell until the end of the current day examination. After returning all equipment to the dispensary, the staff member signs the bottom of the form and acknowledges all instruments have been returned. The candidate returns the completed form to Ms. Markell and his/her credit card is returned.
- Tufts' accepts no responsibility for situations where candidates are unfamiliar with our instrumentation. It is strongly suggested that non-Tufts candidates bring sterile instruments sufficient to satisfy all exercises. **THERE ARE NO ON-SITE FACILITIES FOR NON TUFTS STERILIZATION.**
- **MANIKIN set ups** are provided by the school as part of the clinic handpiece and instrument use. Tufts does not require a candidate to utilize the shroud. It is up to the individual whether to use this or not.

- **INSTRUCTION ON USE OF DENTAL UNITS** - A member of the Tufts Maintenance Department will be available to answer any questions on the use of equipment.
- **MEDICAL EMERGENCIES** - Report any problems to the personnel at the Reception Desks immediately. They are trained to obtain help. Oxygen is available at the dispensaries.
- **EQUIPMENT MALFUNCTIONS** - Should be reported to the Dispensary Clerks.
- **HOUSEKEEPING** - Instructions relating to housekeeping and the securing of the operatory are posted in each operatory.
- **DENTAL ASSISTING** - Please refer to WREB handbook and follow WREB rules regarding proper registration of your assistant. Note eligibility requirement.

## **Directions to Tufts Dental Campus By Public Transportation**

**By Bus**, Amtrak and MBTA Commuter Rail: the bus or train terminal at **South Station** is a 10 minute walk (about 8 blocks) from the Dental Health Sciences Campus. Walk south on Atlantic Avenue to Kneeland Street, then west on Kneeland Street to the corner of Washington and Kneeland Street. From **North Station**: take the orange line to the Tufts - Medical Center stop, exit onto Washington Street, turn left down to the corner of Washington and Kneeland, we are located at One Kneeland Street.

**By Subway**, take MBTA Orange Line to "Tufts-Medical Center," exit subway station, cross Washington Street, walk left toward Kneeland Street.

## **Driving**

From the south: Take Route 93 NORTH to Exit 20 (South Station, Chinatown) veer to the left and follow the ramp to the stop light. At the bottom of the ramp (Kneeland Street) turn LEFT. Follow Kneeland Street to Tremont Street, turn left to parking garage (on left).

From the north: take Route 93 south to Exit 20 (Surface Artery Road, South Station, Chinatown) follow until you come to Kneeland Street, turn right, follow straight to Tremont Street, turn left into parking garage.

## **Parking**

Metered parking on Washington, Kneeland, Tremont and nearby streets.

## **Parking garages:**

- Tremont Street Auto Parks, 284 Tremont Street, one block west of the dental building, 617-423-4027;
- Fitz-Inn, 441 Stuart Street, 617-482-7740; and
- Interpark, 40 Beach Street, Boston, 617-426-7717

## Airports

### Logan International Airport, Boston, MA (BOS)

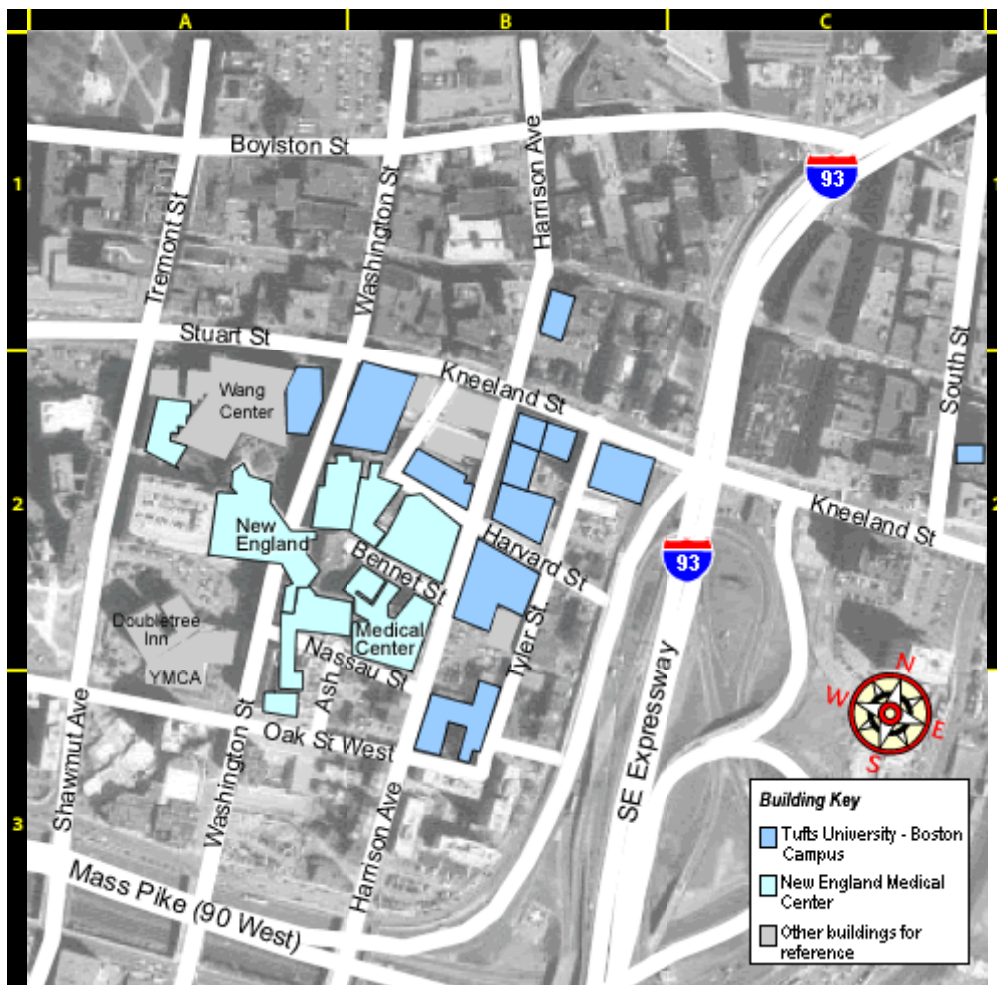
Easily accessible to Tufts Dental via the MBTA BLUE LINE. Take the Blue line to the Orange Line at State Street. Enter the Orange Line and exit at Tufts - Medical Center.

### By Taxi to One Kneeland Street, Boston, MA 02111

### T.F.Green Airport, Providence RI

71 minutes south of Boston, 59 miles. Take I-95 North to Boston to I-93/128, Exit at Exit 20 follow signs to South Station/Chinatown. At end of ramp, take a left onto Kneeland Street.

## MAP



## Hotels

**Charles Hotel** One Bennett Street, Cambridge, MA 02138  
617-864-1200

**Courtyard by Marriott** 275 Tremont Street, Boston, MA 02116  
617-426-1400

**Doubletree Downtown Boston**, 821 Washington St, Boston, MA 02111  
617-956-7900

**Hyatt Regency**, One Avenue DeLafayette, Boston, MA 617-912-1234

**Radisson Hotel**, 200 Stuart Street, Boston, MA 617-482-1800

## Dental Branch Facility and Services

**Building Access and Hours** – Tufts University School of Dental Medicine is open each weekday morning at 6:30 a.m. and closes at 11:00 p.m.

**WREB Registration and Identification Badges** – Please have your registration and identification badges accessible for campus security when entering the dental building.

**ATM Machine Locations** - **(1)** Located on the ground floor, exit the building at the front door, turn left to Bank of America; **(2)** exit the 3<sup>rd</sup> floor of the dental building into the Proger Building, continue down hall to the Atrium, turn right, across from the former Pizza Hut take out facility; **(3)** exit dental building on the 3<sup>rd</sup> floor, continue to the atrium in the Proger Building, take elevators to the first floor, turn right, ATM on left hand side.

## Food Service – RESTAURANTS

Au Bon Pain, 750 Washington St., Boston, MA 02111 617-338-4981

Beantown Pub, 100 Tremont Street, Boston, MA 617-426-0111

Bennigan's, 191 Stuart Street, Boston, MA 617-227-3754

California Pizza, 137 Stuart Street, Boston, MA 617-720-0999

P.F. Chang's China Bistro, 8 Park Plaza, Boston, MA 617-573-0821

Fleming's Steak House, 217 Stuart Street, Boston, MA	617-292-0808
Ginza Japanese, 16 Hudson Street, Boston, MA	617-338-2261
Pho Pasteur, 682 Washington Street, Boston, MA	617-482-7467
Pho Vietnamese, 1 Stuart Street, Boston, MA	617-292-0220
Rock Bottom, 115 Stuart Street, Boston, MA	617-742-2739
Jacob Wirth, 31 Stuart Street, Boston, MA	617-338-8586
Legal Seafood, 26 Park Plaza, Boston, MA	617-426-4444
Maggiano's Little Italy, 4 Columbus Ave., Boston, MA	617-542-3456
Montien Thai, 63 Stuart Street, Boston, MA	617-338-5600
Wisteria Restaurant, 821 Washington Street, Boston, MA 02111 Located in the Doubletree Guest Hotel	617-957-7900

## Refreshments

Refreshments will be provided to all WREB candidates and their patients twice per day. Breakfast, delivered no later than 8 am; afternoon refreshments, no later than 1:30 pm. Lunch **will be provided to candidates and to their assistants** but not to their patients.

If you wish to purchase coffee, pastries, juice or sandwiches, MacDonald's is across the street from the dental school. We have a small refreshment center on the 7<sup>th</sup> floor of the dental school. The name of the center is Soups On. It is only available Monday through Friday and it closes at 2:00 pm. There are vending machines located on the 7<sup>th</sup> floor in the student lounge and on the 4<sup>th</sup> floor also in the student lounge.

**Patient Screening and Radiographs** - only students of Tufts University School of Dental Medicine are allowed to screen their patients, or prospective patients for this examination. No out-side candidates are allowed to screen patients.

**Radiographs** - If a non-tufts candidate takes the exam at TUSDM, we require them to bring films.

## **Preparing for the Exam**

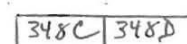
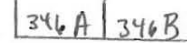
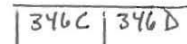
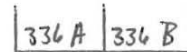
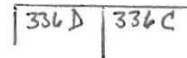
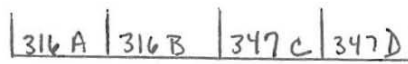
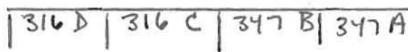
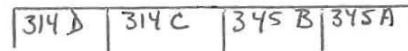
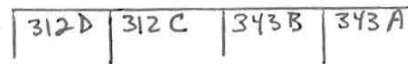
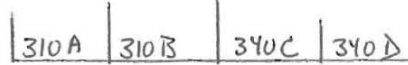
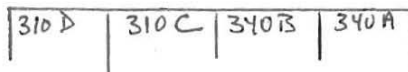
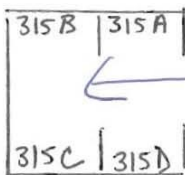
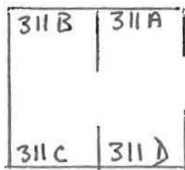
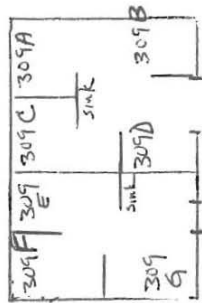
### **Cubicles (Operatories) – Assignments**

All candidate, numbered operator assignments, are made by the WREB organization. The assignments will correspond to the applicant's numbered I.D. badge which will be issued at orientation. Each operator is equipped with one dental chair (Adec), with air/water (Adec) and an operator's stool. Dental maintenance personnel will be on hand during the entire examination in case of malfunctions.

# 3<sup>rd</sup> Floor Operatory Layout

## TUFTS UNIVERSITY SCHOOL OF DENTAL MEDICINE THIRD FLOOR UNDERGRADUATE CLINIC CHAIR ASSIGNMENT

Front Desk



EXAMINERS

# 4<sup>th</sup> Floor Operatory Layout

## TUFTS UNIVERSITY SCHOOL OF DENTAL MEDICINE FOURTH FLOOR UNDERGRADUATE CLINIC CHAIR ASSIGNMENT

Front Desk

403B   403A	404D   404C   436B   436A
403C   403D	404A   404B   436C   436D
405B   405A	406D   406C   440B   440A
405C   405D	406A   406B   440C   440D
407B   407A	408D   408C   443B   443A
407C   407D	408A   408B   443C   443D

DISPENSARY  
AREA

437D | 437C

437A | 437B

439

441

442

444

447A | 447B

447C

450A | 450B

## Equipment, Instruments and Materials

**Handpiece hookups** - located on the utility tray in front of each tray by each operatory chair. MidWestern hand pieces are utilized at our school. A limited number of adapters are available at the dispensaries.

**Equipment available for rent** - all hand pieces (both high and low speed) four (4) hole HNPC, all cassettes, cavitrons, manikin heads, etc., can be rented as follows: Candidate will stop in room DHS 334 speak with Janet Markell, Coordinator; complete a form which included the candidates name, school, date and signature; returns the form to the coordinator, along with a credit card. The Coordinator also signs the form and holds the credit card until the end of the exam. The candidate takes the form to the dispensary and gives the dispensary assistant the signed form. The dispensary assistant will give the candidate all necessary instruments and hand pieces for the exam. At the end of the exam, the candidate will return all equipment to the dispensary, and the dispensary assistant will sign the completed form. The form then gets returned to the Coordinator who returns the credit card to the candidate. Coordinator contact information: Janet Markell, 617-636-0373, email address: [Janet.Markell@Tufts.Edu](mailto:Janet.Markell@Tufts.Edu)

### **Materials – Expendable**

- Instrument Tray
- Disposable (Barriers, Gloves, Masks, Patient Napkins, Headrest Cover, Facial Tissue, Paper Towels, Drinking Cups, Tray Covers
- Air/Water Syringe Tips
- Hard Surface Disinfectant and Antibacterial Soap
- Disposable Prophy Angles and Paste
- Retractive Cord
- Floss
- Mouthwash
- Curing Lights
- Amalgamaters
- Amalgam Capsules
- Cement
- Deck Paper
- Evacuator Tips
- Face Masks
- Gloves
- Headrest Covers
- Local Anesthetic
- Matches
- Mouthwash
- Paper Towels
- Patient Bibs

- Polishing Materials for Restoration
- Hemodont
- Impression Materials
- Retractive Cord
- Rubber Dams
- Rubber Dam Napkin
- Articulating Paper
- Gauze Squares, Cotton Rolls, Cotton Pellets, Cotton Swabs
- Disposable saliva Ejectors and Evacuators
- Long and Short needles
- All filling materials
- Burs
- Trash Bins

**Supply store – we do not have a supply store**

**Endodontics Exam** - The Endo lab is set up for the Acidental ModuPRO endodontic tyodont and it is a Manikin/Post with a magnetic mounting method.

**Expendable Materials for Endodontics portion of exam:** Gutta percha, paper points, endo instrument kits, rubber dam kits, files, manikin poles.

**Sterilization** – The central Sterilization facility is not available for non-tufts candidates. All clean cassettes are sterilized when dispensed from each dispensary unit.

**Internal Labatory** - On site casting lab will be available. A staff member of the dental school's lab will be available to fabricate castings. Candidates who will require these services must contact Janet Markell (617-636-0373) no later than March 1st, 2012 to make arrangements for the fabrication of metal castings. Candidates will be charged a fee for this service.

**Tour of Building** - The WREB Coordinator will be available for tours to non-Tufts Candidates. The Tour will be on the floors of the examination, (3<sup>rd</sup> and 4<sup>th</sup>). Contact Janet Markell, WREB Coordinator at 617-636-0373 at least one week prior to the examination. Her office is located on the 3<sup>rd</sup> floor of the dental building in room 334.

**Orientation – Rachael’s Amphitheater on the 14<sup>th</sup> floor, room 1414. The Pre-clin sim lab will be available on the day of orientation from 8:00 a.m. until 4:00 p.m. If the number of candidates taking the WREB exam exceeds the number of spaces in the amphitheater, orientation will be moved to the 7<sup>th</sup> floor in the Merritt Auditorium. Signage will be posted!**

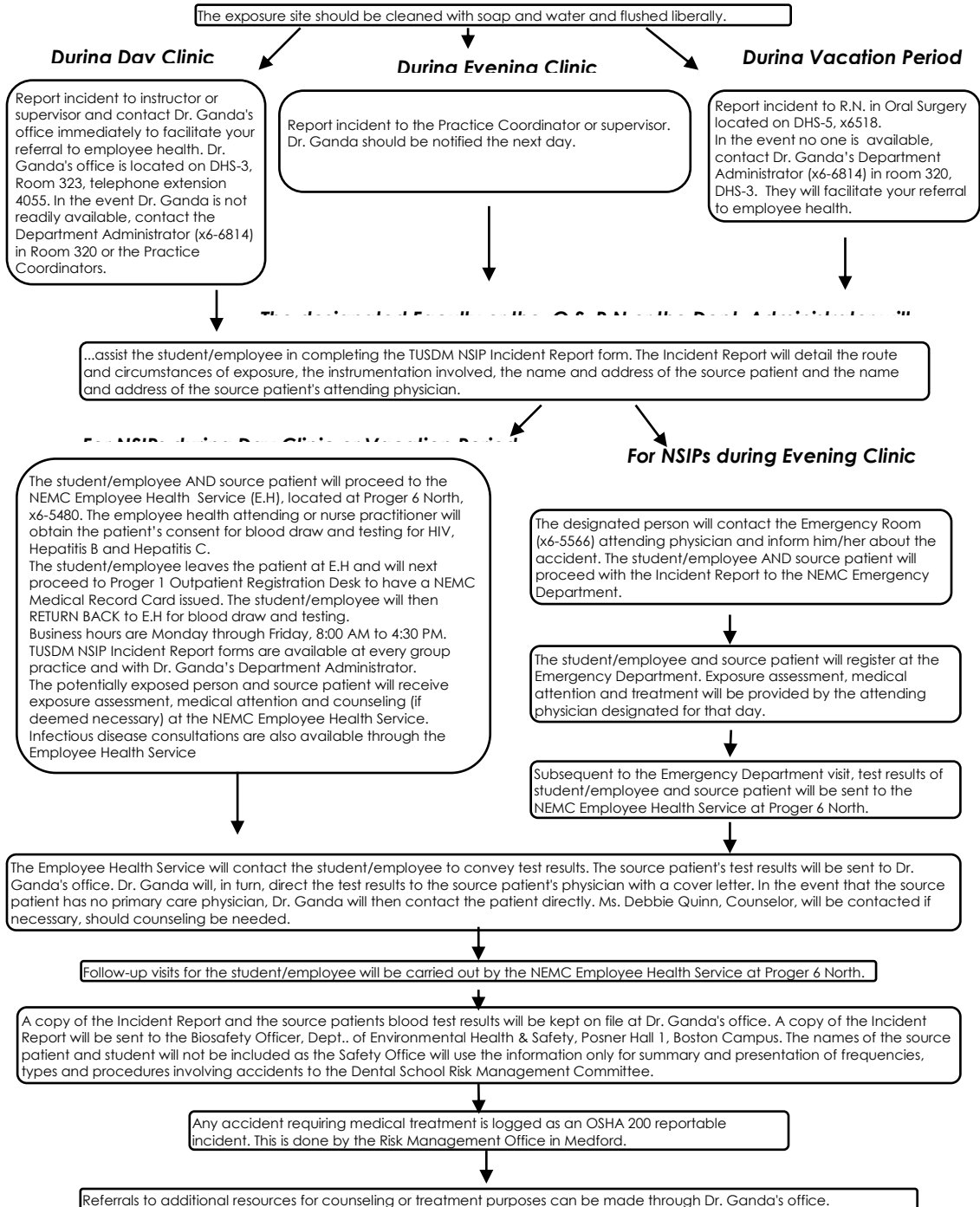
## **During the Board Examination**

### **Infection Control – *Candidate Information***

- Use disposable gloves for all patient treatments and exams
- Change gloves between each patient
- Remove gloves and gowns, wash hands before leaving treatment area
- **Always wash hands** upon removal of gloves and between glove changes
- Use safety glasses, protective gowns, masks and gloves during patient treatments
- Do not wear gloves out of the operatory (except when returning used cassettes)
- Do not use pens or pencils with gloves on.
- Disinfect dental casts, models, impressions with appropriate disinfectant and place in bags, be sure to fill out Disinfection Procedures Documentation.
- Disinfect all work surfaces and equipment using an approved disinfectant
- Disinfect and barrier protect operatories prior to use
- Discard barriers and disinfect operatories after use
- **Universal/Standard Precautions**, as defined by the Centers for Disease Control and Prevention (CDC), must be used in all patient care in dentistry. This term refers to a set of precautions designed to prevent transmission of human immunodeficiency virus (HIV), hepatitis B virus (HBV), and other bloodborne pathogens in health care settings. Under Universal/Standard Precautions, blood and saliva (in dentistry) of all patients are considered potentially infectious for HIV, HBV, and other bloodborne pathogens. Applied Universal/Standard Precautions means that the same infection control procedures for any given dental procedure must be used for all patients. Thus, the required infection control policies and procedures to be used for any given dental procedure are determined by the characteristics of the procedure. Therefore, Universal/Standard Precautions are procedure specific, not patient specific.

# Medical Emergencies – See the following page for Tufts University School of Dental Medicine Needlestick/Percutaneous Incident Protocol

## Tufts University School of Dental Medicine Needle-stick/Percutaneous Incident Protocol



## Other

- **Exam Room Assignments**

**Endo Lab** - 8th floor PRE CLINIC, beginning at noon on Friday, March 2, 2012 until noon on Monday, March 5<sup>th</sup> at noon.

**ENDO APPROVAL/PATP Grading** on Orientation Day - 8th Floor Pre Clin, noon on Friday until 5 pm

**Candidate orientation** - Rachael's Amphitheater, 14th floor, Room 1414 at 1:30 pm until 5 pm on Friday, March 2, 2012 UNLESS the number of participants exceed the number of seats available in the amphitheater. Signage will be posted if the orientation is relocated to the 7<sup>th</sup> floor in Merritt Auditorium.

**Examiner Orientation and Calibration** - 7th Floor, Room 738 beginning at Friday, March 2, 2012 at 8:00 am until noon.

**Examiner Home Base** – 7<sup>th</sup> FLOOR, Room 738 beginning at 6 am on Friday, March 2, 2012 until 1 pm on Monday, March 5, 2012.

**Examiners Storage and Preparation Room** 15th floor, room 1503, beginning at noon on Thursday, March 1, 2012 until 1 pm on Monday, March 5, 2012.

- **Dental Supplies**